

MINUTES  
JOINT CAPITAL PLANNING COMMITTEE  
November 3, 2016, Town Room, 9:00

Members present: Doug Slaughter, Tamson Ely, Steve Braun, Bernie Kubiak, Connie Kruger, and Phoebe Hazzard

Staff present: Claire McGinnis Treasurer/Collector, David Ziomek Assistant Town Manager and Guilford Mooring Superintendent of Public Works.

Also present Kay Moran, DPW Fire Station Advisory Committee member

The meeting was called to order at 9:03 AM by Chair, Doug Slaughter.

The Committee began a review of items on the November 14<sup>th</sup>, 2017 Fall Special Town Meeting warrant with capital implications.

The first project described was the land acquisition in North Amherst, known as 24 Montague Road and summarized by Mr. Ziomek. The purchase will allow the Town to rebuild the intersection of Montague and Sunderland Roads, which has been a difficult intersection for many years. Both roads are part of a five road intersection with Pine, Meadow and North Pleasant at the light just south of Munson Library. The layout of the new intersection remains unknown, but will likely be re-routed through a portion of the parcel purchased via this article. The purchase creates opportunities for future combined access to the old North Amherst school, the North Amherst library and the ball field on the west side of Sunderland Road without a dangerous road crossing as a barrier. This purchase is Article 3 on the warrant.

**Voted 6-0**, with 2 members absent, to recommend Article 3, land acquisition on Montague Road for \$675,000 with borrowing as funding source.

The second item reviewed was the Fire Station Feasibility Study. This study is Article 4 on the warrant and requests spending for the purpose of evaluating the needs of the department in terms of size and location of a station south of Town Center. The project scope and deliverables were summarized by Mr. Mooring and Ms. Moran.

**Voted 6-0**, with 2 members absent, to recommend Article 4, \$75,000 with overlay surplus as funding source.

Next the committee heard a summary of the proposal to purchase DPW Facility Schematics and Construction Cost estimates which is Article 5 on the warrant. The committee also reviewed various site contingencies related to the elementary school votes and the resulting site implications, the recommended site size for the DPW facility along with the three sites

identified in the DPW Feasibility study, and known limitations and requirements for a potential Fire Station site.

**Voted 6-0**, with 2 members absent, to recommend Article 5, \$350,000 with free cash as funding source.

Prior to discussion of the borrowing authorization for the Elementary School, Mr. Slaughter made a general disclosure of his employment within the schools, that he is making this disclosure prior to participation in such deliberations and votes on all boards on which he serves, and that he does not find his participation in such deliberations influenced by his employment relationship to the schools.

The committee reviewed the proposed debt service for the school construction as included in the 5 year plan capital plan published in April, and reviewed the implications of the ballot vote on November 8<sup>th</sup>. Article 2 language was also reviewed as it summarizes the expected grant from the Massachusetts School Building Authority (MSBA) and the resulting cost to the Town. A motion to recommend Article 2, the borrowing authorization for \$66,369,000 for the Elementary School Constructions was made. After the discussion as to whether the outcome of the ballot referendum on November 8 might allow a consensus vote of the committee the motion was withdrawn.

**Voted 6-0**, with 2 members absent, to approve the Minutes of March 17, 2016 as amended.

Next meeting date set as November 9<sup>th</sup> or 10<sup>th</sup> at 8:15 AM.

Meeting adjourned at 10:42 AM.

Documents List:

Draft Minutes of 3-17-16  
Fall Town Meeting Warrant, 11/14/16  
Wildwood School Building Committee, Project Scope and Budget Financials  
Revised Proposed Projected Debt with 24 Montague Road added  
Revised JCPC 5 Year Plan with FY17 % of Levy update and Proposed Debt Update  
Revised % of Tax Levy Calculation with FY17 New Growth from FY17 Recap  
Map of the Property at 24 Montague Road

Douglas Slaughter, Acting Clerk